

Jefferson Westside Neighbors – Executive Board Meeting Minutes
April 17, 2006

Attending

Board members present

Paul Conte, Rene Kane, Dale Deason, Erika Seiferling, Angela Rooney, Glen Smeed, Garrick Mishaga

Board members absent

Kyle Burns, Eric Gran

Guests

David Hinkley, Dave Tobin

Announcements

1. At the May general meeting, the Co-Chairs will present an award to Dave Tobin in recognition of his service to the neighborhood.
2. Tentative board meeting dates are June 19, July 17, and August 14.
3. Neighborhood Clean-up Day will be May 13. Keith Blackwood is the coordinator.

Motions

The following motions were considered and approved unanimously:

1. Responsibility for taking board meeting minutes will be rotated among members. The minutes will be circulated by email among the board with special provision for board members who do not use email. Hard copies will be made available on request. An audio recording will be made of the meeting and posted to the JWN website.
2. The Treasurer will provide Co-Chair with a financial report to be included in each meeting agenda. Treasurer or Co-Chair will provide a brief oral financial report at each general meeting.
3. The Co-Chairs and Treasurer are authorized to spend or commit association funds up to \$300 between board meetings without prior board approval as long as at least two of the three officers approve the expenditure. The Treasurer will provide the amount and an explanation of such expenditures in his subsequent financial report.
4. The current Co-Chair(s) are authorized to appoint a newsletter Editor. In the event two Co-Chairs cannot agree on a person, the full board shall appoint the Editor.

5. The Co-Chairs and Editor are authorized to make all decisions on newsletter and announcement content unless a majority of the board adopts a motion directing action to be taken with respect to specific content.

6. The Co-Chairs and Editor are authorized to implement electronic distribution of newsletters and meeting announcements, subject to board approval of any costs that exceed \$100 per month. All newsletters and meeting announcements shall also be mailed or delivered to any residents who request to receive a paper copy of these communications.

7. (Since we have approximately \$2,800 in City funds available), the May newsletter will be a 2 or 4-page newsletter with mail-back postcard. Hand delivered. Postcard to contain responses for e-mail delivery, resident's "biggest issue", and volunteer interests. Approx cost: \$900. June newsletter will announce picnic. Mailed. Approx cost: \$900 (We must mail one more piece to retain "active" status.)

8. The Co-Chair(s) and Web master are authorized to make all decisions on Web site content unless a majority of the board adopts a motion directing the action to be taken with respect to specific content.

9. The City is requested to acquire a Zoomerang license for JWN out of remaining '05-'06 funds.

10. Board member Erika Seiferling is designated as the JWN Coordinator for McNail-Riley House facilities management and scheduling for community organization meetings.

Note: Paul will coordinate.

11. The Co-Chairs are authorized to determine the final May 9 meeting agenda, incorporating one or both of these topics:

- a program and possible motions on infill standards and the Jefferson redesignation
- (optionally) a program and possible motions on Monroe Park public safety

12. The 2006 JWN picnic will be held in Monroe Park.

13. The Co-Chairs are authorized to designate liaison(s) between the board and Monroe Park area residents and to provide recommendations for JWN action and support.

14. The Co-Chairs are directed to present testimony to Budget Committee and/or City Council in support of the Jefferson Area Greenway (JAG).

Additional items

1. Dave Tobin agreed to continue as Newsletter Distribution Coordinator.

2. City is currently paying for Yahoo web site that hadn't been implemented. Paul will coordinate license renewal for '06/'07. A web master is needed.
3. Paul will distribute JWN Charter and Bylaws and to board members
4. Rene will get letter and information re JWN insurance policy from Dave, Marilyn, or Marna.
5. Paul will send copy of letters to PDD staff, Planning Commission, and City Council regarding 3 motions adopted at March JWN general meeting.
6. Dave Tobin will continue to serve as liaison to Whiteaker district Neighborhood Policing.