

Meeting Minutes

Jefferson Westside Neighbors Executive Board Meeting

November 21, 2006
Approved December 19, 2006

Attending: Paul Conte, Rene Kane, Garrick Mishaga, Glenn Smeed, Erika Seiferling, Kyle Burns, Angela Rooney, Dale Deason

Presiding: Paul Conte, Co-Chair

Guests: Stephen Franzen, David Gusset, JWN residents

Agenda Adjustment:

- By 5 to 3 vote, agenda was amended to include 10 minute discussion of financial issues to be included in the Treasurer's report.

Announcements from board members:

- Upcoming JWN General Meeting dates (time: 7:00 p.m. to 9:00 p.m.):
 - Tuesday, December 12
 - Tuesday, January 9
- Upcoming JWN Executive Board meeting dates (time: 6:45 p.m. to approx. 8:30 p.m.):
 - Tuesday, December 19
 - Tuesday, January 16
- City Council meeting dates:
 - Regular meetings: Nov. 27, Dec. 11 (decision on M37 claim), Jan. 8.
- Planning Commission Public Hearing on Metro & J/FW plan and code amendments: Tuesday, December 5, 5:30 p.m. Planning Commission "Study Session" to review background information, 6:00 p.m. Public Hearing in Council Chamber – Eugene City Hall.
- Land Use Code Change public meeting
 - Thursday, December 7, 4:00 p.m. to 6:30 p.m.
Bascom-Tykeson Room in Eugene Public Library

Co-Chairs Report

- W. 13th Ave. lot partition appeal. Appeal hearing was held October 25. Additional written testimony was filed November 1. Applicant submitted rebuttal November 8. Decision is expected November 27.
- W. 10th Ave. M-37 claim agreement. Council public hearing held November 20.
- New JWN meeting location. Nothing done yet. Co-chairs will work on this over next couple weeks. Suggestions welcome.
- JWN board insurance. More information to follow. Decision at December Board meeting.

- Goal setting survey. Posting of detailed results will have to wait until Paul gets time to post. Hopefully over Thanksgiving holiday.
- JWN business initiative. Almost 30 businesses have provided listings for the on-line directory.
- Climate Leadership Initiative. Paul is on the CLI Steering Committee. Garrick attended the CLI Steering Committee meeting on Nov. 15 and reported that the CLI kick-off event will be on December 11 at South Eugene H.S.
- Paul and Rene gave Terri Harding a tour of the Jefferson redesignated area and Westside infill examples. Terri is Planning staff person responsible for J/FW amendment process and “opportunity siting” and “infill compatibility standards” programs.

Secretary’s Report

- Board minutes for Sep 19 were approved unanimously.
- Board minutes for Oct 17 (version e-mailed to members on 11/13/06) were approved unanimously.

Treasurer’s Report

- Financial summary, JWN checking account (see ledger sheet e-mailed 11/19).
 - Balance 10/15/06: \$2,305.42
 - Designated donations (appeal): \$155.00
 - Payment from ENI (for appeal): \$800.00
 - Attorney (for appeal): – \$800.00
 - Expenses:
 - Attorney (for appeal) fee: – \$220.00
 - Checking acct service charge – \$12.00
 - McNail-Riley notices & supplies – \$54.54
 - LCOG Regional Land Information Database – \$150.00
 - Balance 11/15/06: \$2,023.88

Note: Current net balance of direct donations less payments for appeal is: \$75.00 (\$295 donations less \$220 payments).

- Estimated current City funds for newsletters balance:\$3,500.00
- Co-Chairs provided a copy of the JWN Ledger from 7/1/06 to 11/13/06.
- Per adjusted agenda, a discussion initiated by Dale focused on his request for improved financial reporting on the lot partition appeal and on the need for disclosure of private donations by board members to activities undertaken by the Association. Dale agreed to attempt to construct a subledger for the lot partition appeal from the data in the ledger. Regarding disclosure of board members’ personal donations to JWN activities, the members and Co-Chairs agreed that this information would be included in the Treasurer’s records.

Editor’s Report

- JWN e-News e-mailed November 12. See at: jwneugene.org/publications.html
- Plans for upcoming announcements and newsletters
 - December – Possible half-sheet flyer party announcement. (est. \$200)
 - *** Would need volunteers to hand distribute. ***

Kyle, Rene and Erika agreed to try to get out some flyers and make phone calls for party announcement.

- Future mailings:
 - Before January meeting – Newsletter w/ Planning Team info; also announce Feb & Mar mtg (est. \$1500)
 - Before April meeting – Two-up postcard w/ Elections; also announce May mtg & June picnic (est. \$900)

Tentative agenda items for upcoming general meetings.

- December 12
 - Business meeting: Shortened version (30 minutes or less). But keep on the schedule in case motions needed.
 - Program: Holiday Celebration JWN holiday party. Kyle Burns is coordinating. Members asked to bring potluck dish to share and plates/utensils for themselves. JWN will supply hot cider. (Rene will arrange and prepare cider.) Thirty minutes reserved for a brief general membership meeting, if needed.
- Glenn suggested and board agreed to allocate some time at JWN general meetings for neighborhood businesses to introduce themselves and their business.
- January 9
 - JWN Planning Team charter discussion and potential vote
 - Paul noted that infill and land use were critical topics on the JWN survey.
- Kyle asked that January board meeting agenda include discussion of additional agendas for future general meetings.

Susannah Meininger did not attend the meeting and the agenda item for discussion of her application was skipped.

McNail-Riley House Scheduling. – Erika

- Paul said he had talked to Tom Happy regarding Tom's concerns about the future of the McNail-Riley House. Tom had advised Paul Tom would not be able to attend the board meeting.
- Erika detailed the extensive efforts she has made to improve the functioning of the house. She reported that from 1000 to 1500 people use the house each month. She stated that funds are needed for cleaning and maintenance. Erika reported that City staff had advised JWN that if the City took over scheduling responsibility, the City would begin charging for use of the house. Kyle expressed strong opposition to charging for use of the house. Several members stressed that it is important for the groups to understand that the JWN is not the organization responsible for whether or not the City charges for the use of the house.
- The City has told organizations it will no longer schedule new organization meetings.
- There being no objection from the board, the co-chairs plan to send a letter to organizations using the McNail-Riley House explaining the situation, and, with Tom Happy's permission, will include his contact information.

Paul provided a recap of the Chambers Area Special Zone and reported on a potential attempt to undercut the Chambers Area Special Zone. The following motion was passed unanimously (8-0):

*Motion: The **Jefferson Westside Neighbors (JWN)** co-chairs shall take appropriate action to oppose any attempt to reconsider or revise the Chambers Special Area Zone or any of its development standards unless the revision is approved by the JWN Board or the general membership. The Co-Chairs are authorized to spend up to \$50 on this matter.*

Paul reported on the Planning Director decision on the code interpretation of the “Area 15” policy in the Jefferson/Far West Refinement Plan. The decision can be appealed to a hearings official for no fee. The appeal must be filed by November 28. The following motion was passed unanimously (8-0):

*Motion: The **Jefferson Westside Neighbors (JWN)** co-chairs shall file an appeal of the code interpretation CI 06-13, which interprets the Area 15 policy of the Jefferson/Far West Refinement Plan. The co-chairs are authorized to spend no more than \$50 for associated costs unless the board or general membership votes to approve additional expenditures.*

Paul reported that David Hinkley, a co-chair of the Neighborhood Leaders Council, published an opinion piece in the Nov 16 issue of the Eugene Weekly that denigrated JWN members and worked against interests of the JWN and NLC as expressed in motions adopted by those organizations. Glenn Smeed asked if there were a time-sensitive need for any action because Glenn had not yet had a chance to read the article. Paul suggested that the Board discuss this further on the JWN list serve and take it up at the December board meeting.

Paul led a discussion of creating the JWN Planning Team, which had been approved by previous board motion. The majority of the board favored a two-step approach of forming a committee first which would set the basic parameters and then transition into the planning team.

The meeting was adjourned by unanimous consent.

Dale Deason
Secretary