

JWN Executive Board – Minutes – September 19, 2006 (Approved November 21, 2006)

Paul Conte, Co-Chair, pconte@picante-soft.com, 344-2552

Rene Kane, Co-Chair, rkane@highstream.net, 343-4309

Presiding officer: Paul Conte

Board members present: Rene Kane, Paul Conte, Erika Seiferling, Garrick Mishaga, Angela Rooney, Dale Deason, Kyle Burns

Board members absent: Eric Gran, Glenn Smeed

Guests: Jozef Zdzienicki, Charles Biggs

Announcements and comments from guests

- Charles Biggs passed out a brochure for Eugene Neighbors Incorporated (ENI) and offered to answer questions. (JWN is already a member of ENI.)
- Jozef Zdzienicki reported that a Bed and Breakfast in his neighborhood is being operated like a motel with 24 hour traffic and activities, not appropriate in an R-2 zone. Jozef also raised concern about open-ended building permits in the neighborhood leading to construction activities continuing for as much as a full year. Board member Kyle Burns seconded both of Jozef's concerns. Co-chair Paul Conte said he would work with Jozef and Kyle to see what might be done to address the two problems.

Announcements

- Upcoming JWN Executive Board meeting dates (time: 6:45 p.m. to 8:30 p.m.):
 - Tuesday, October 17
 - Tuesday, November 21
 - Tuesday, December 19
- City Council meeting dates:
 - August 16, Noon, WS – Jefferson redesignation
 - September 25, 7:30, Public Comment
 - September 27, Noon, WS – Joint meeting with Planning Commission. Planning Division FY 07 Work Plan; Opportunity Siting; Infill Compatibility Standards.
 - October 9, 7:30, Public Comment
 - October 16, 7:30, Public Comment, Hearing on M-37 compensation fund
 - November 20, 7:30, Public Comment, Hearing on M-37 claim in JWN
- Planning Commission Public Forum on Infill Standards and Opportunity Siting: Wednesday, September 20, 6:00 p.m. to 7:30 p.m., Library
- Rene announced that the City-Wide Issues Forum will meet on Tuesday October 3 in the Bascom-Tyson Room at the Eugene Public Library from 6-8 p.m.

Co-Chairs report

- **Jefferson redesignation.** Council passed motions to amend J/FW refinement plan and define “low- to medium-density”. JWN adopted two motions in support. JWN co-chairs have submitted recommended amendment to J/FW RP. Will submit recommended definition this week. (See Web site for details.)
- **Lot partition appeal.** Planning Director approved partition request for 933 W. 10th. Ave. Paul's attorney believes there are a number of reversible errors. JWN voted to appeal and pay up to \$500 for filing fee. Appeal will be filed this week.

- **Matching Grants.** City has announcement Neighborhood Matching Grants. Pre-review deadline is January 15, 2007. Applications are due March 9, 2007. Co-chairs will post up more information and solicit ideas for outreach to solicit grant applications.
- **Goal setting, survey.** Will post JWN survey results later this week. Co-chairs will initiate board discussion on survey results and JWN board goals for coming year.
- **Web site and JWN e-news update**
 - JWN e-News e-mailed September 5. See at: jwneugene.org/publications.html
 - Close to 150 people now signed up for e-mail delivery.
 - Conducted Zoomerang survey on Web. Respectable participation (60+ so far)
 - New area for “JWN Member Viewpoints” on Web site: <http://jwneugene.org/viewpoint.html>
- Other items from Co-chairs
 - Paul gave presentation on infill at OPI conference September 14. View at: <http://jwrehn.org/documents/opi.pdf>

Secretary report

- Approved board minutes for Aug 15 board meeting (7-0).

Treasurer report

- Financial report, JWN checking account
 - Balance 8/15/06: \$2,644.55
 - Donations received: \$200.00
 - Expenses: \$40.00 (Chk fee (3); ENI mbrship (25); City Ordinance copies (12))
 - Balance 9/15/06: \$2,804.55
 - Current City funds for newsletters: \$5,334.93
- Responding to questions from Dale, Paul noted that JWN’s financial resources include no city funds. All funds held appear to be the result of donations or JWN fund-raising. These funds are held in a Bank of America checking account and the Paul maintains a ledger of receipts and disbursements. Rene also noted that Eugene Neighbors Incorporated (ENI) is a 501-c-3 organization that can accept tax-deductible donations on behalf of JWN and disburse those funds at our direction.

Editor report

- Rene reported that one postcard on the candidates forum has already gone out, and another is planned.

Future JWN general meeting agendas

- October 10 – Candidates forum
 - Kyle reported that all candidates running for four different positions have been contacted and invited to participate in our forum. Several have agreed to come including Jim Torrey and Vickie Walker. Several others, however, have not responded to messages left for them.
- November 14
 - Business meeting will consider plan to establish JWN Planning Team.

- Erika expressed a desire for JWN to reach out to Councilor Ortiz and seek better understanding between our points of view on infill.
- Rene noted the great interest in trees among residents responding to our recent survey and suggested we do a program on trees.
- Kyle suggested a focus on issues in the 4-J school district for future meeting

Appeal of lot partition at 933 W. 13th Ave.

The JWN voted unanimously to appeal the lot partition at 933 W. 13th Ave. and to pay the appeal filing fee of \$500. But there will be attorneys costs, as well.

Motion: The JWN co-chairs are authorized to solicit contributions from JWN members and other parties to support attorney fees and other expenses to appeal the lot partition of 933. W. 13th Ave.

Approved 6-0.

JWN Planning Team.

Planning staff is initiating projects to create infill compatibility standards and implement Opportunity Siting. These could have a major impact on JWN. Essentially, these are land use planning and implementation programs that naturally fit as one of the areas covered by our neighborhood refinement plans (Jefferson/Far West RP, and the Westside Neighborhood Plan). Both refinement plans were developed by “Planning Teams” that were predominantly residents (15 out of 22). Other representatives came from neighborhood businesses (3) and neighborhood schools, churches, social services, and the Fairgrounds.

The co-chairs recommended a JWN Planning Team be established along similar lines, with a formal charter and operating procedures, based in general on the approach used for the two previous planning teams.

Motion: The JWN co-chairs are directed to create a charter (including purpose and objectives) and operating procedures (including election or appointment of team members, meeting rules, etc.) for a Jefferson Westside Neighbors Planning Team. The charter and operating procedures are to be presented to the Executive Board for review at or before the October 17 board meeting, and subsequently presented for deliberation and action by JWN members at the November 14 General Meeting.

Approved 6-0.

Tax Lot Data request & RLID.

The basic data for JWN area land use is maintained by Lane County. This includes tax lots, addresses, owners & addresses, zoning, type of use, etc. This data is fundamental to assessing current development patterns and analyzing the impact of potential infill standards and/or “opportunity sites”. In July, co-chairs requested Eugene Neighborhood Services investigate a City-provided subscription to the Regional Land Information Database (RLID), but that hasn’t happened. The co-chairs recommended we evaluate RLID and acquire this directly for use by the JWN Planning Team if it seems appropriate. Paul will try out a free trial subscription and will report to the board before the co-chairs make any decision.

Motion: The JWN co-chairs are directed to evaluate the Regional Land Information Database (RLID). If the co-chairs, in consultation with the Executive Board, deem RLID a cost-effective way to acquire land use data for the JWN area, the co-chairs are authorized to expend up to \$200 to acquire such data.

Approved 6-0.

M-37 claim

A Measure 37 claim has been filed by the owner of the lot and existing 4-plex at 1333 W. 10th Ave. Adjacent and nearby neighbors have met with the owner's representative (her son) and have worked out a tentative agreement that will address the owner's concern, is supported by adjacent and nearby residents, and will not set a precedent that can be exploited by other property owners to pursue M-37 claims.

Motion: The JWN co-chairs are directed to take such action as is necessary to facilitate a negotiated agreement regarding the M-37 claim for 1333 W. 10th Ave., as long as any agreement meets the following criteria:

- a) The agreement is legally enforceable.*
- b) The agreement allows no more than one additional, detached dwelling unit on the property; this structure and all other new structures must substantially comply with all other development standards of the Chambers Special Area Zone (CSAZ).*
- c) In the opinion of the co-chairs, the agreement does not adversely prejudice residents or the JWN in opposing future M-37 claims in the CSAZ.*

The co-chairs are authorized to spend up to \$100 to implement this agreement. Additional expenditures require approval by a vote of the Executive Board or General Membership.

The co-chairs are authorized to sign an agreement on behalf of the JWN Executive Board providing the agreement is first presented to the board and no more than two board members notify the co-chairs within 3 days of their objection to the agreement. If two or more board members object, the agreement shall be presented at a regular or emergency Executive Board meeting or at a JWN General Meeting for a vote.

Approved 6-0.

Publication strategy

The current approach to printing and distributing newsletters and announcements is wasteful of money and volunteer time and is not a reliable or effective way to provide information to interested JWN members. The co-chairs recommended the board not try to maintain a volunteer distribution system. Instead, recommended a new strategy that uses a combination of U.S. mail, e-mail, Web site, and (possibly) hand delivery to a small number of households. The co-chairs recommended the board discuss the strategy in very broad terms the following motion be approved:

Motion: The JWN co-chairs are directed to halt the use of a volunteer system to deliver newsletters and announcements to all households and businesses in the JWN no later than October 17, 2006.

The JWN co-chairs are further directed to institute a distribution system that uses a combination of U.S. mail, e-mail, Web site postings, and/or selective hand delivery to a small number of households. The system should include a combination of broadcast (universal) delivery by U.S. mail and requested delivery by U.S. mail, e-mail, and/or hand-delivery to assure that:

a) Meeting notices are delivered to all JWN members

b) As far as practicable, all content is available in electronic form, as well as in printed form by request.

c) The distribution system uses available resources efficiently to deliver information to JWN members.

Approved 5-0.

McNail-Riley House scheduling.

JWN (Erika) is currently responsible for scheduling the McNail-Riley House. This is a time-consuming and often unpleasant responsibility. The co-chairs recommended the JWN either receive some net income from this service or quit providing it.

Motion: The JWN co-chairs are directed to advise the City that the JWN desires to begin charging organizations a nominal fee for managing the McNail-Riley House scheduling. The co-chairs are further authorized to negotiate an agreement with the City or to provide the City notice that the JWN will cease providing this service.

Approved 5-0.

JWN General Meeting Location.

The co-chairs believe the McNail-Riley House is not a suitable location for JWN General Meetings. It has a fire code limit of 30-50 people, is hot/cold and/or noisy. Co-chairs recommended moving the location as of the November 14 General Meeting.

Motion: The JWN co-chairs are directed to arrange a suitable meeting facility within the JWN for JWN General Meetings beginning with the November 14 meeting or as soon as practicable thereafter. The co-chairs shall consult with the board on the selection of an alternative meeting location.

Approved 5-0.

8:22 p.m. Meeting adjourned