

MINUTES

JWN Executive Board Meeting – January 17, 2017

Board Members Present: Tom Happy (Chair); Tamara Crafts (Vice Chair); Sue Cummings (Treasurer); Ted Coopman; Dave Hurst; James Givens; Ilona Givens (Secretary)

Absences: None

Guests: Dave Tobin

1. 6:45 – The Chair called the meeting to order. Agenda adjustments: None.
2. 6:50-6:55 – Introduction of board members and non-board member announcements and comments: Neighbor Dave Tobin made comments in follow-up to the January general meeting, about distance between bus stops, keeping moderate rents for businesses and the value of keeping the neighborhood tree canopy.
3. 6:55 - 7:15 - Brief reports from Chair, Treasurer, Secretary, and NLC Rep.

Chair report

Tom updated the board about our use of the First United Methodist Church for general meetings, including the organization's rules and policies about safe sanctuary status, building use after 8 pm and disclosure that they do not endorse or sponsor activities of building users.

Tom also updated the board about the neighborhood applicant meeting we are obliged to facilitate stemming from O'hara school's plan to build another structure.

Treasurer report

Sue reported a total of \$974.36 in the OCCU account; and informed the board that our new City account balance is approximately \$1,800, reflecting recent expenditure of about \$433 for printing postcards. Another \$700 (approx.) expenditure is expected for postage. She reminded the board of the March 1, 2017 spending deadline.

Secretary report

Members noted two minor omissions in the proposed minutes and they were corrected.

Tom made a motion to approve the November 2016 executive board minutes as follows:

Moved: “The November 2016 Executive Board Minutes shall be approved.” The motion was seconded and passed 6–0, with one abstention.

Jim made a motion to approve the December 2016 executive board minutes as follows:

Moved: “The December 2016 Executive Board Minutes shall be approved.” The motion was seconded and passed 7–0.

The board determined that minutes will be published on the website starting January 2017. Previous minutes will be published on the Facebook page.

Ilona reported that she filed the Annual Neighborhood Report for 2016 with the City today, and saved a copy.

NLC Report

No NLC report available.

4. 7:15-7:25 - Committee reports:

Neighborhood Matching Grant

Dave and Tamara made their report about the matching grant, obtaining signatures, signing up volunteers, the springtime survey, and paperwork for the Wayside Park project, and planned meeting with the City about a possible future grant for a dog park. Tamara will submit info about the street safety grant project for publication in the newsletter.

Outreach

Dave reported that the newsletter did not reach some neighbors until after the meeting, which may have been weather related, and recommended adding two days to the deadline to better ensure timely receipt.

Events

No events committee report.

Committees

Tom gave an update about CMPOC which now has 5 of 6 planned members, met for the first time recently, and started work on a mission statement.

5. 7:25 -7:35 – Discussion of date and place for public meeting re. O'Hara School remodel.

Tom explained the requirements to facilitate a single neighborhood application meeting and the school's obligation to provide advanced notice to residents within 500 feet of the school. Though not required we will publish notice of the meeting in our e-news and on FB. The meeting will occur at the next general membership meeting.

6. 7:35-8:00 – Discussion of Refinement Plan.

Jim gave an update about his planned end-of-month meeting with the City, Mark Gillem and neighbor Andrew Otis Haschemeyer. He anticipated what the City will want in terms of data, and how we might obtain that data, possibly with a mix of fundraising and grants to fund a study. Jim indicated his belief that it's still too early in the process to form a committee.

7. 8:00-8:30 – Leadership Succession: Develop succession process and effective strategies for ensuring clarity, transparency, and adequate division of labor. Discuss potential roles for the 2017-2018 board.

Tom observed that increased contributions from all board members have resulted in a better functioning board. The board discussed a succession model that encourages the chair to mentor the vice chair as a step to becoming the next board chair, and the most recent chair remaining on the board for the following year, to promote stability and continuity in succession.

8. 8:30-8:45 – Plan for visit with Emily Semple next month: Brainstorm ideas for a framework for communicating and working with our new Councilor on JWN issues.

The board agreed to complete this item as an on-line discussion.

9. 8:45-8:50 – Committee review. Deferred to next month.

10. The Chair adjourned the meeting at 8:50 pm.