

MINUTES

JWN Executive Board – November 15, 2016

Board Members Present: Tom Happy (Chair), Sue Cummings (Treasurer), Ilona Givens (Secretary), Ted Coopman, Jim Givens, Dave Hurst,

Absent: Tamara Crafts

Guests: None

1. 6:45 PM – The Chair called the meeting to order and summarized the agenda. There were no agenda adjustments.
2. 6:50-7:30 - Reports from Chair, Treasurer, Secretary, and NLC Rep

Chair Report:

The chair made his report confirming one speaker (Mark Gillem) for the January general meeting, guests for the December exec board meeting (Emily Semple and George Brown) and suggested another speaker for the January general meeting (Terri Harding). Tom suggested inviting Semple back for the January exec board meeting to determine what we can work on together.

Tom recommended that we inventory committees at the next meeting, review status for active/inactive and identify a committee rep for each. Dave will locate and report back about any committee mission statements that may exist in our organizational documents.

Treasurer report:

Sue gave her report: No changes in the OCCU account. Ted should submit his receipts for domain hosting costs to Cindy at the City for reimbursement. Reimbursement for cost of software will be paid from the OCCU account.

Secretary report:

Ilona presented the minutes from the September and October general and executive board meetings for review and the following corrections were offered: Correct the spelling of Tamara's surname; add surname for Jeff Lake.

Dave moved as follows:

“The minutes for the September and October 2016 general membership meetings and the September and October 2016 executive board meetings shall

be approved as amended to correct the spelling of Tamara Crafts' surname and add Jeff Lake's surname."

The motion was seconded and approved 6-0.

Ilona will make corrections and send the minutes as amended and approved to Dave and Ted for publication.

Dave alerted the secretary about the end of January deadline for the annual neighborhood report. Ilona will look for the link to the on line report.

The secretary also advised that she would keep two hard copies of the neighborhood refinement plan for loan to neighbors who don't have Internet access. She will make an announcement at the next general meeting she attends about this to educate and engage neighbors about the refinement plan to which they'll be asked to approve amendments in the future.

Ted added that the refinement plan will be posted on the website and its location will be referenced in every future e-news so neighbors can find it easily on line.

NLC Report:

Ted needs a substitute for next week's NLC meeting. Sue volunteered to attend for Ted. There is no report from the last meeting that Ted could not attend.

3. 7:30-7:40 - Committee reports:

Neighborhood Matching Grant Committee:

Dave gave the report in Tamara's absence. The application was turned in on time and the committee has three months to refine it.

Outreach Committee:

Dave gave his report about the neighborhood postcard that went out for delivery before the last general membership meeting, use of the new website for more specific outreach and sandwich boards that will go out again when the weather improves.

Events Committee: No events were discussed.

4. 7:45 -7:55 – Winter newsletter kick-off (assignments, deadlines, etc.).

Jim will write an article for the winter newsletter about the refinement plan, with a December 10 deadline. Board members fielded other possible topics for the

newsletter. Tamara might edit now that Dan has moved to Portland.

5. 7:55-8:05 – Friends of Monroe Park formation discussion.

Ted gave his report about POS plans to remodel our park among others, and the need to organize and motivate in particular those neighbors who live near the park.

6. 8:05-8:10 – Zombie House update.

Ted gave his report about his advocacy with the City and interaction with news media on this issue.

7. 8:10-8:15 – Preliminary discussion of leadership transition in 2017.

Board members discussed willingness to stand for re-election to the board and the chair position.

8. 8:15-8:30 – Motion for form CMP oversight committee.

Tom proposed and described an oversight committee for Charnel Mulligan Park as a possible conduit for organizing park safety and maintenance activities and events. New Hope Church may be willing to work with such a group to contribute to park maintenance and the City has some resources to contribute.

The board discussed but took no action on the possibility of merging neighborhood park committees to eliminate duplication of effort and resources. The board will discuss the issue again when the entire board is present.

9. 8:30-8:35 – Creation of short conduct code statement for all meetings.

The chair will email the board the statement he's been reading at general membership meetings for review and revision, to be revisited at the next board meeting.

10. 8:30-8:45 – Review of January 2016 board retreat goals for year.

The board discussed whether to dedicate the January meeting to a board retreat like last year.

11. 8:45 - Adjourn.

The chair adjourned the meeting at 8:45