

DRAFT MINUTES

JWN Executive Board Meeting – July 19, 2022

Board Members Present: Ted Coopman (Chair), Duncan Rhodes (Vice Chair), Sue Cummings (Treasurer), Stephanie Coopman, Susan Connolly, Rene Kane, Joyce Graves

Guests: Jennifer Hoover, WCC

1. **Meeting called to order at 6:30.** Agenda adjustments none.
2. **Chair Reports:**
 - a. Treasurer (Sue):
 - i. Investment/Outreach Funds: \$3,267.71 for next trimester; It was noted that spending per neighborhood resident used to be \$1.87, now it is \$1.60 per resident.
 - b. Chair (Ted):
 - i. Chair meeting report reviewed.
 - ii. June meeting minute unanimously approved. Action: Joyce submit June minutes in PDF format.
 - iii. Jennifer Hoover is in attendance to view JWN Board meetings proceedings.
 - c. NLC Report Chair: HRNI name change: Office of Equity and Community Engagement (OECE). Rene attended the most recent meeting. In addition, JWN members attended the recent Neighborhood Summit. Our new fiscal year has started. Any requests from neighborhood associations should now go to: neighborhoods@eugene-org.gov Requests will be parceled out to the appropriate department. The neighborhood survey distributed to Board members is not “live” yet and does not need to be completed. The author of the survey, Robert Brack, has moved to a new position. Board members may join the search team for a new replacement, if interested. The NLC would like to be recognized and on par with other commissions in the city. In the meantime, NLC is a great way for neighborhoods to connect with each other.
3. **Brief committee reports:**
 - a. Neighborhood Matching Grant: No new information. A mural is being developed for the upcoming renovated restrooms at Monroe Park. A design may be finished by winter.
 - b. Outreach: Renter outreach: Door hangers without a doorknob hole will be handed out at the picnic. All our social media sites are displaying the renter outreach information. Rene has a list of multifamily renter addresses, from a land use search, for distribution of door hangers to the appropriate addresses. Duncan to contact the JWN volunteers for distribution of the hangers.
 - c. Summer Newsletter: Deadline for submissions: August 8th at noon. Rene will submit an article about the neighborhood survey along with a URL. Under consideration: highlighting businesses that provided gift certificates for the picnic; picnic photos and description of the event; historic district; Lane County Events Center activities.
 - d. Events: Picnic update: This coming Tuesday July 26th.
 - e. Advisory Boards: No news from the Rental Advisory Board, Non-Profit Advisory Board or Business Advisory Board.

- f. Friends of the Parks affiliates:
 - i. Monroe Park: hosting the summer picnic on July 26th. Residential Parking Permit process still in development
 - ii. Charnel-Mulligan Park: next clean up Saturday August 13th, then October 15th.

4. Historic District Team

- a. Stephanie and Rene developed an exploratory team charged with investigating the feasibility of a JWN Historic District. The board unanimously approved the Historic District Exploratory Team charge: “The JWN Executive Board will create an Historic District Team Task Force (HDTF). One member of the board will act as liaison and chair of the Task Force. The charge of the HDTF is to explore the possibility of creating an historic district in the JWN. The HDTF will gather information and coordinate all public processes related to the charge. The HDTF will engage in its first discussion about an historic district at the October 2022 general meeting.”

5. Emergency Preparedness Team

- a. Joyce is in training to become a Community Emergency Response Team member. The final classes are in October and then she will chair the JWN Emergency Preparedness Team.

6. RV Letter to Council for Review

- a. The Board reviewed and approved the letter by Ted, “RV Willful Violators and Neighbor Intimidation” letter. Ted will submit to the Council.

7. Editorial Policy Discussion

- a. The board unanimously approved the Editorial Policy. Motion to approve Rene; Second, Duncan.

8. Fall General Meeting, Note: September meeting in person, October/November via Zoom

- a. September meeting: 8th street paving with Reed Dunbar; street bond measure with Katie Marwitz
- b. October meeting: Historic District presentation, consideration: Fossil Free Eugene (October or November), mental health crisis center
- c. November meeting: Consideration: Chief Skinner, chief of police and/or Public Service Officer presentation, EWEB energy saving ideas and rebates, Ems at Lane Community Center.

9. Residential Parking Permits

- a. Residential Parking Permits (RPP): For the past 2 years, neighborhood residents have been paying for parking permits without service. Ted will draft a letter and present it to the board noting that residents should be reimbursed for their last two-year payments.

10. Electrification mandate for all new construction

- a. Fossil Free Eugene would like JWN to endorse their mandate. The Board did not endorse the mandate due to it being out of the Board’s jurisdiction

11. Chair adjourned the meeting at 8:10 pm

ACTIONS:

- Joyce to convert June Board minutes to PDF and submit to Ted.
- Duncan to contact JWN volunteers regarding renter outreach door hangers

- Rene to develop an article about the neighborhood survey, along with the URL, for the summer newsletter
- Joyce to complete the Community Emergency Response Team training and chair the JWN Emergency Preparedness team
- Ted to submit the RV letter to the Council
- Ted to draft a letter for Board approval concerning Residential Parking Permit reimbursement.