

JWN Executive Board Meeting – September 20, 2022

Board Members Present: Ted Coopman (Chair), Duncan Rhodes (Vice Chair), Sue Cummings (Treasurer), Stephanie Coopman, Rene Kane, Joyce Graves

Absent: Susan Connolly

Guests: None

1. **Meeting called to order at 6:30.** Agenda adjustments: none
2. **Chair Reports:**
 - a. Chair (Ted): Chair report reviewed. It was noted that the dates on the report should be September rather than October. The city will be planting trees in the area between the sidewalk and street and will supply water via a truck. Duccan proposed approval of the August minutes; Second by Rene. August minutes unanimously approved. Joyce to submit the August minutes in PDF format.
 - b. Treasurer (Sue):
 - i. OCCU Savings Account: \$805.69 spent on picnic Neighborhood Investment/Outreach Funds: \$290.44; Petty Cash \$58.03; ENI Account \$176.20. November starts the new funding.
 - c. NLC Report Chair: No August meeting. No report.
3. **Brief committee reports:**
 - a. Neighborhood Matching Grant: No new information.
 - b. Outreach: No new projects
 - c. Events: No upcoming events.
 - d. Advisory Boards: No news from the Rental Advisory Board, Non-Profit Advisory Board or Business Advisory Board.
 - e. Friends of the Parks affiliates:
 - i. Monroe Park: The city spray painted curbs where two-hour parking signs will be placed. Residential Parking Permit (RPP) is still being developed. It is noted that other parts of the city that has RPP, there is little enforcement. A police guardian trailer has been placed in Monroe park. People are carving graffiti into the wood park benches. We would like metal benches and tables to prevent this type of graffiti.
 - ii. Charnel-Mulligan Park: next clean up Saturday, October 15th.
4. **Prior general meeting review**
 - a. There was a scheduling misunderstanding with Katie Marwitz, resulting in her missing the meeting.
5. **Meeting schedule discussion**
 - a. Consideration of weekend general meetings. Weekend and weekday meetings all have disadvantages for someone. We will execute the Fall/Winter meetings as planned for the next cycle. Weekend meetings may be difficult to find a meeting place. Hybrid meetings are not feasible currently due to lack of bandwidth and personnel. We would like to find out how the

other neighborhood associations are meeting: 1) how often, 2) what days of the week, 3) how long are the meetings, and 4) how often are their board meetings. **Action:** Rene will poll neighborhood associations at the NLC. **Action:** Ted will speak with the UU church about using their facility.

6. OCCE NORP revision update

- a. An advisory committee gave OCCE feedback on policy development and review. They want to have a single place for all policies, but it is not implemented yet. Neighborhood associations must accommodate up to 25% of their newsletter print area for city information. JWN disagrees with this requirement.
- b. Program based budgeting. The goal is to track, record and quantify neighborhood actions, in addition to the annual report.
- c. OCCE wants to require neighborhood associations a minimum of 2 annual mailings and 2 annual electronic correspondences. JWN already meets this requirement.
- d. Neighborhood associations must notify residents of upcoming elections. JWN notifies residents via the newsletter. If the city wants JWN to do an additional mailing, they should provide additional funding.

7. Historic District Task Force Update

- a. The task force met and talked with David Gussick, John Pinkus and Alice Parma. The task force is in a data gathering mode. A draft proposal will be presented at the October general meeting, along with a time for questions. We will need funding and professional help if we decide to go forward. **Action:** Stephanie to develop a web page on the Historic Task Force on the JWN website.

8. JWN 2023/24 Term. Potential candidates and Chair

- a. Board members are to think about whether they want to continue next year, as a board members. We should look for new additions for the Board and find someone to run for Chair for the upcoming year.

9. Chair adjourned the meeting at 8:05 pm

ACTIONS:

- Joyce to convert August Board minutes to PDF and submit to Ted.
- Rene to poll the NLC about neighborhood general meetings and board meetings.
- Ted to speak with the UU church about using their facility for meetings.
- Stephanie to develop a web page on the Historic Task Force.