DRAFT MINUTES

JWN Executive Board Meeting – October 18, 2022

Board Members Present: Ted Coopman (Chair), Duncan Rhodes (Vice Chair), Sue Cummings (Treasurer), Stephanie Coopman, Rene Kane

Absent: Susan Connolly, Joyce Graves

Guests: None

1. **Meeting called to order at 6:30**. Agenda adjustments: none
2. **Chair Reports**:
   1. Chair (Ted): Chair report reviewed. Susan Connolly has submitted her resignation to the board. We need to investigate whether we need to replace her immediately or wait until the April board elections.
   2. Treasurer (Sue):
      1. OCCU Savings Account: $805.69; Neighborhood Investment/Outreach Funds: $290.44; Petty Cash $58.03; ENI Account $176.20.
   3. Secretary Report (Joyce):
      1. September minutes, in PDF format, were submitted to Ted.
   4. NLC Report Chair (Rene):
      1. Peter Knox and Randy Groves lead a neighborhood association meeting about neighborhood outreach.
      2. NORP process information session: 14 people attended with 8 neighborhoods represented. An implementation extension until the beginning of the year, has been requested, as a staff member is being hired. The staff member will be dedicated to neighborhood associations. The NLC advisory board is strongly requesting that we wait for the newly hired staff member.
      3. Neighborhood survey: 483 responses.
      4. Neighborhood Liaison Position: NLC wants neighborhood input on the position description and for those interested to apply.
      5. New budgets will come out 11/1/22. By laws revisions are being considered.
      6. Ted will attend the NLC meeting next week.
3. **Brief committee reports:** 
   1. Neighborhood Matching Grant: No new information.
   2. Outreach: Renter door hanger outreach. Door hanger distributed thus far: Duncan: 102 and John Marshall: 276. Distribution continues.
   3. Events: No upcoming events.
   4. Advisory Boards: No news from the Rental Advisory Board, Non-Profit Advisory Board or Business Advisory Board.
   5. Friends of the Parks affiliates:
      1. Monroe Park: Duncan has been invited to the Whiteaker Arts Committee about painting a mural in the park. Safe routes to school program, teaching children to ride bikes, will have a class at Monroe Park in the future. There was a Monroe Park meeting on October 16th with 13 attendees. Monroe Park priorities: irrigation upgrades, replace wood park furniture with metal, power & water access for events in the old splash pool, and lastly, improvements to the playground. The work-group recommendations were submitted to the city.
      2. Charnel-Mulligan Park: Saturday, October 15th was the last clean-up of 2022.
4. **Prior general meeting review**
   1. The last October 11, 2022, Zoom meeting went very well. Should we consider October meetings in person? But we did have a good turnout: 40 participants.
5. **November General Meeting Tuesday, November 8, 2022**
   1. Eugene Faith Center will bring their architect to discuss the proposal to rezone from R1 to C1. Chief Skinner, Community Service Officers, and a staff member to discuss public safety.
6. **General Meetings for 2022/23**
   1. January Zoom: Travel Lane County facility information session; February Zoom: (open); March in-person (open); April: Board elections; May: EWEB Director Larson on updates and community initiatives.
7. **Historic District Task Force Update**
   1. Six people are interested in joining the Task Force. We are trying to come up with a December meeting date that will work for everyone. There will be another historic district presentation at the April or May general meeting.
8. **Neighbor offer on First Aid training for neighbors**
   1. Ted will ask the neighbor about what training is envisioned. Joyce is trying to undergo CERT training, but the on-line program is not working and contact with the Eugene/Springfield CERT office has not been able to offer assistance. Consider an emergency preparedness presentation along with the EWEB program.
9. **Eugene Faith Center.**
   1. They want to change coding to C1 commercial for a coffee shop or food truck placement. The Faith Center will ask for JWN approval.
10. **Chair adjourned the meeting at 8:25 pm**

ACTIONS:

* Joyce to convert September Board minutes to PDF and submit to Ted.
* Ted to investigate what first aid training a neighbor wants to present at a general meeting.
* Ted will inform OCCE that Susan Connolly has resigned from the board.