

DRAFT MINUTES

JWN Executive Board Meeting – December 13, 2022

Board Members Present: Ted Coopman (Chair), Duncan Rhodes (Vice Chair), Sue Cummings (Treasurer), Stephanie Coopman, Rene Kane, Joyce Graves

Absent:

Guests: Jacob Trewe

1. **Meeting called to order at 6:31.** Agenda adjustments: none
2. **Hybrid Zoom In-person meetings:**
 - a. Jacob Trewe has experience with solo hosting of hybrid meetings at several locations including our current in-person JWN meeting location. Jacob will attend in-person meetings and provide online attendance for those who cannot attend in-person. Our first in-person meeting is March 2023. The hybrid meeting platform will be trialed at that time.
3. **Chair Reports:**
 - a. Chair (Ted): Chair report reviewed. Naval reserve site meeting on Wednesday 12/14 (tomorrow). Homes for Good will present their plans for the buildings. It is noted that JWN started this process in 2009 and it is finally moving forward. Monroe Park permanent two-hour parking signs will be installed, hopefully, by the end of this year. Board elections will be in April. Board members are to think about potential candidates for the Board and Board Chair.
 - b. Treasurer (Sue):
 - i. OCCU Savings Account: \$805.69; Neighborhood Investment/Outreach Funds: \$3214.67 Petty Cash \$58.03; ENI Account \$28.20. This includes our three-month funding as of November 1, 2022.
 - c. Secretary Report (Joyce):
 - i. October minutes motion to approve by Rene, second by Sue. Minutes approved.
 - ii. October minutes, in PDF format, to be submitted to Ted.
 - d. NLC Report Chair (Rene):
 - i. Neighborhood Organization Recognition Program (NORP). Survey results deadline is 12/14 (tomorrow). The director wants to wait for the final survey results, prior to meeting with the neighborhood groups (who have been working on this since 2009).
 - ii. Neighborhood Liaison position is stalled and may not get funded.
 - iii. Budget Model: Program based funding. Action: All board members submit their monthly hours to Ted.
4. **Brief committee reports:**
 - a. Neighborhood Matching Grant: No new information.
 - b. Outreach: Winter Newsletter deadline. Friday January 13, noon. Included in the Winter newsletter: Naval reserve site, Historic District Task Force, and sidewalk survey.
 - c. Events: No upcoming events.

- d. Advisory Boards: No news from the Rental Advisory Board, Non-Profit Advisory Board or Business Advisory Board.
- e. Friends of the Parks affiliates: No news
- f. Historic District Task Force (Stephanie): Fund raising to start in early 2023. We are looking for corporate start-up donations. In July, the task force plans to submit a request for a neighborhood matching grant. Rene met with the Oregon Community Fund for possible funding. Neighborhood update planned for the JWN February Zoom meeting.

5. Prior general meeting review

- a. The last November 8, 2022, Zoom meeting was inflammatory to presenters at times. Ted sent an apology to Chief Skinner and the Eugene Faith Center. Zoom meetings are different than in-person and can lead to misunderstandings.

6. General Meetings for 2022/23, exploring options

- a. January Zoom: Travel Lane County on an in-door recreation facility; Beyond Toxics by Arjorie Arberry-Baribeault, West Eugene Environmental Justice Organizer on the West Eugene Overlay Zone.
- b. February Zoom: Historical District Task Force
- c. March in-person: Brad Bills with Hosea Youth Services program; Homes for Good Naval Reserve Site
- d. April: Board elections; Possible Ward 1 Councilor update.
- e. May: EWEB Director Larson on updates and community initiatives.

7. West Eugene Public Health Overlay Zone

- a. The public health overlay zone goal is fairness and equity in achieving a healthy environment, vibrant community, and improved quality of life for surrounding neighborhoods of industrial zones. The group would like JWN endorsement. A presentation is planned for the January JWN Zoom meeting. The Board will discuss endorsement after the presentation. Much of the industrial zones are in the Far West and Whiteaker neighborhoods. But the board shall consider neighborhood solidarity

8. Sidewalk Survey (Duncan):

- a. An FAQ has been distributed on how to implement the sidewalk survey on Google Documents. New bond money has been voted in for streets and walkways, so the survey comes at an important time.

9. Food Drive 2023 (Sue)

- a. JWN has contacted Food for Lane County to participate in the food drive planned for Saturday February 11th. We are awaiting more information.

10. Chair adjourned the meeting at 8:10 pm

ACTIONS:

- Joyce to convert October Board minutes to PDF and submit to Ted.
- Board members to submit their working hours