

DRAFT MINUTES

JWN Executive Board Meeting – January 17, 2023

Board Members Present: Ted Coopman (Chair), Duncan Rhodes (Vice Chair), Sue Cummings (Treasurer), Stephanie Coopman, Rene Kane, Joyce Graves

Absent: None

Guests: Sandra Bishop

1. **Meeting called to order at 6:30.** Agenda adjustments: none
2. **Chair Reports:**
 - a. Chair (Ted): Few meetings due to holidays. Met with Mike Clark, Councilor Ward 5.
 - b. Treasurer (Sue):
 - i. OCCU Savings Account: \$805.69; Neighborhood Investment/Outreach Funds: \$3214.67 Petty Cash \$58.03; ENI Account \$28.20. This includes our three-month funding as of November 1, 2022.. Last JWN newsletter mailing cost \$2702.00.
 - c. Secretary Report (Joyce):
 - i. December minutes motion to approve by Duncan, second by Rene. Minutes approved.
 - ii. December minutes, in PDF format, to be submitted to Ted.
 - d. NLC Report Chair (Rene):
 - i. Rene has been on the Advisory Committee for nearly a year, along with River Road, South University, Whiteaker, Cal Young, and Northeast Neighbors, (neighborhood associations). This committee is actively trying to keep neighborhood associations funded and pertinent to city policies and decision making.
 - ii. The city has conducted three surveys of: 1) Neighborhood Board members, 2) Outreach groups, and 3) Planning Staff. The Advisory Committee worked hard to get the neighborhood survey under their jurisdiction. The city relinquished and allowed the NLC to develop the survey. The Advisory Committee would like a copy of all data for analysis. Currently, each neighborhood is getting only partial data.
 - iii. It is city budget time. Neighborhood associations are at risk for losing some funding. Duncan suggested we list our accomplishments and present them to the City Council. JWN has accomplished many things, for example: lighting, benches and new garbage cans at Monroe Park, upgrades at Charnel Mulligan Park and the Jefferson dog park.
3. **Brief committee reports:**
 - a. Neighborhood Matching Grant: No new information.
 - b. Outreach: Winter Newsletter draft sent for board review.
 - c. Events: No upcoming events.
 - d. Advisory Boards: No news from the Rental Advisory Board, Non-Profit Advisory Board or Business Advisory Board. Board members are to consider what Advisory Boards they would like to affiliate with.
 - e. Friends of the Parks affiliates: No news

- f. Historic District Task Force (Stephanie): Stephanie provided a written update to the board. HDTF has a matching grant of \$1500. So far, \$320 has been collected to cover development costs. A Go Fund Me site is under development. Currently make checks to Eugene Neighbors Inc and submit to Ted or Stephanie.

4. Prior general meeting review

- a. Travel Lane County and Beyond Toxics gave good presentations.

5. General Meetings for 2022/23, exploring options

- a. February Zoom: Historic District Task Force may move to May meeting. More information will be available by then. Another presenter is needed. Consider inviting Far West Neighborhood representative.
- b. March in-person: Brad Bills with Hosea Youth Services program; Homes for Good Naval Reserve Site
- c. April: Board elections; Possible Ward 1 Councilor update.
- d. May: EWEB Director Larson on updates and community initiatives. Possibly Historic District Task Force presentation.

6. West Eugene Public Health Overlay Zone

- a. The goals of the Public Health Overlay Zone were reviewed. Rene moved that the Board sign the letter to the City Council. Duncan seconded the motion. All approved signing the letter.

7. April Board Elections

- a. Duncan Rhodes and Joyce Graves have decided not to run again for the JWN Board. Board members are encouraged to find interested people to run for the Board.

8. Dealing with Meeting Disruptions

- a. Our General Meetings begin with this statement: “This meeting is intended to be a place for the respectful and civil exchange of ideas and information. We ask all in attendance to honor this ethic by keeping questions and comments civil, concise and without commentary of a personal nature. In practice, this means addressing the topic, not the presenter or the organization, and being courteous to our guests.”
- b. There were people disrespectful to meeting presenters at the November General Meeting. The Board discussed ways of stopping meeting disruption. It was decided to have a “Process Observer” who monitors the meeting and steps in when participants become disruptive. At the next meeting we will announce the Process Observer and their role.

9. Chair adjourned the meeting at 8:00 pm

ACTIONS:

- Joyce to convert December Board minutes to PDF and submit to Ted.
- Board members to consider Advisory Board participation.
- Board members seek out possible new Board members.