

**Minutes**  
May 16, 2023  
JWN Executive Board

Presiding: T.M. Coopman, Chair

Expected absences: Sandra Bishop

Guests: none

1. 6:30 - Meeting called to order.

- **6:34 Called to order.**

2. 6:30 - 6:35: Introduction of board members.

- **No introductions where necessary.**

3. 6:35 - 6:40: Introduction, comments, and announcements from non-board members.

- **No guests present.**

4. 6:40 - 6:45: Agenda adjustments from board members

- **No agenda adjustments**

5. 6:45 - 7:00 **Brief reports** from Chair, Treasurer, Secretary, and NLC Rep.

- Chair: report forthcoming
  - **Not much to report**
- Treasurer: account status. City budget updates.
  - **Treasury report unchanged,**
  - **City Budget update: \$1.87 per address, with some restrictions on what it can be used for. Neighborhood associations on average leave 30% of funds on the table, Hence the budget cut. JWN will be hit hard because we're active and our cost per address is higher than other neighborhood associations.**
- Secretary: April minutes
  - **Minutes Approved For May General Meeting**
  - **Minutes Approved for Late April meeting (May 2<sup>nd</sup>)**
- NLC Rep: Report from Rene
  - **NLC seeking recognition from the city council. There are pros and con's**

6. 7:00 - 7:25 **Brief committee reports:**

- Neighborhood Matching Grant: N/A
  - **Proposed cuts.**
- Outreach: June flyer
  - **Stephanie and Dave Hurst, Dave is willing to be the driving force, on flyer design. Promote E-news with QR code. Volunteers for park groups, new frontiers food truck interview.**
- Events: July picnic (Sue)
  - **1<sup>st</sup> planning meeting, Thursday at 3 pm, in Monroe Park. Call for contacts!**
- Advisory Boards: update Business/Non-Profit; need lead for renters,
  - **Advisory boards is a constituency engagement techniques. Increasing participation, especially underrepresented groups.**
  - **Business advisory Board: Peter Borden, Matt Pervis, Dave Hurst & Rene Kane, general discussion on business outreach and involvement. Possibly featuring or advertising or sustainable donation. Carrot Mobbing (frequent a business so they can raise funding for a project)**
  - **Renters Advisory Board: Needs someone to lead it.**
- Friends of parks affiliates: LSP group reforming; DOLA meeting Thursday/sandwich board; Monroe Park work Party May 21.

- **DOLA meeting on sight, no input from park planners yet. Lincoln school park group is being re-constituted.**
- **Work party at Monroe Park Sunday 9-12**
- Committees: N/A

7. 7:25 –7:30: Board activity logs/bios (see [jwneugene.org/about/board/](http://jwneugene.org/about/board/))

- **New board members need to write Bios**
- **All board members need to account for their time with the city.**

8. 7:30-7:40: Status and future of JWN social media (Facebook, Instagram, Twitter). Nextdoor expansion.

- **General discussion, tabled until Board retreat it's a larger conversation. Ethics, purpose, management,**

9. 7:40 – 7:45: Prior general meeting review.

- **Went good, Hick-ups with a digital sign-up sheet, solutions are to have a scribe.**
- **Announcements at the beginning via keynote projector.**
- **Moving forward streaming and using the OWL system.**
- **Moderated Q&A in the past worked well when contentious.**

10. 7:45 – 7:55: Fall GM meetings; in-person/streaming?

- **Format of general meeting moving forward? Hybrid meetings? Zoom meeting? Physical Meetings?**
- **Possible different times and locations – satellite meetings.**
- **Participation/streaming?**
- **Reducing the 2hr commitment?**
- **Snacks**
- **Timer – process observer, limit transition times.**

11. 7:55-8:05: Delegation of duties normally performed by Chair.

- **Sandra has agreed to run the general meetings.**

13. 8:20-8:30: Retreat agenda

- **Discussed agenda, and amendments to the schedule.**

12. 8:05-8:20: Bylaws Revision Process; review of election procedures

- **Review By-laws and begin a discussion on what changes to make. And begin the notification process.**

14. 8:30 Adjourn

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