

DRAFT MINUTES
Nov/Dec 12, 2023
JWN Executive Board

Presiding: TMCoopman, Chair

Expected absences: none

Guests: **Erica Seiferling**

1. 6:30 - Meeting called to order.

2. 6:30 - 6:35: Introduction of board members.

3. 6:35 - 6:40: Introduction, comments, and announcements from non-board members. Presiding officer will ask non-board members to indicate if they want to speak. Comments are limited to 3 minutes per speaker, reducible to no less than 2 minutes by the presiding officer, if there are more than 3 speakers.

No guest announcements.

4. 6:40 - 6:45: Agenda adjustments from board members (5 minutes):

* Additional items: Please e-mail to Chair ahead of meeting, if possible.

* Agenda schedule adjustments.

5. 6:45 - 7:00 **Brief reports** from Chair, Treasurer, Secretary, and NLC Rep.

- Chair: See report **Discussed size of Neighborhood Associations, and when to merge and resize, budget changes, Monroe park, Direct mail etc...**
- Treasurer: new OECE funding discussion **Chair report bled into OECE report.**
- Secretary: October minutes **Sandra is finalizing**
- NLC Rep: Rene review **Rene: Issues with Hybrid meetings, report on homelessness, Jan 8th is state of the city address. Emergency preparedness. Future Issues – how to hold a forum, friends of parks arrangements.**

6. 7:00 - 7:20 **Brief committee reports:**

- Neighborhood Matching Grant: HDTF update from Stephanie. **Redoing surveys done in the 1990's. Grant writing for funding to get funds to reach out to community members to inform them what is going on.**
- Outreach: Winter newsletter/newsletter schedule discussion
- Events: January Party **OSU Extension Sandra: The Space is not available. \$50 for First United Methodist Church. Cookie potluck. Discussion of Food, Type of gathering, how to be compelling – desert potluck, include businesses etc... Peter and Sue have volunteered to head this up. Ted has music contacts.**
- Advisory Boards: update **None**
- Friends of parks affiliates: (see chairs report) **Discussions with Whiteaker about forming "Friends of Parks" group has stalled, but are re-starting.**

7. 7:20 – 7:40: Winter/Spring Meetings

Facilitation Assignments.

Potential Programs: Emergency Preparedness; Candidate Forum [When? Who? LWV – Sandra?]; Sidewalk app training; EPD Chief; ?

Schedule

- January: party/businesses **Discussed**
- February: Candidate Forum?/Take month off? **No. Though this was a binding resolution.**
- March: Candidate Forum? **Discussion, to do, how to be neutral? When to do it? Ballot measures Feb- Candidates in March**
- April: Board elections **What is the current boards intentions as for running for re-election? Nominee committee needs formed and to begin soliciting candidates.**
- May: ? **no planning necessary at this point.**

8. 7:40 – 7:50: Nominating Committee recruitment (means more work this time). Create timeline, task sheet. Current board interest for 2024/25 term. **Discussed**

9. 7:50-8:00: Draft Policy on Pivot to Zoom Only GMs.

The JWN will cancel in-person general meetings and switch to online video conferencing when:

- Any emergency that makes travel, being outdoors, or congregating in-doors potentially hazardous. For example:
 - Public health emergency where Lane County recommends limiting in-door, in-person gatherings.
 - Wildfire Smoke Emergency: When air quality is 151 to 200 = Unhealthy.
 - **Dangerous weather to be added.**
- Unexpected loss of meeting space
- **Add ways of notification if a meeting is moved to Zoom**

The decision to move a GM to online from in-person based on these criteria would be made by the Chair or Vice Chair.

8:12 Discussion on Transition from ZOOM if forced by City and Funding.

8:22 Adjourn