

MINUTES

JWN Executive Board Meeting – December 20, 2016

Board Members Present: Tom Happy (Chair); Tamara Crafts (Vice Chair); Sue Cummings (Treasurer); Ted Coopman; Dave Hurst; James Givens; Ilona Givens (Secretary)

Also present: Eva Happy (Board Intern)

Absences: None

Guests: City Councilor George Brown and Councilor-elect Emily Semple

1. 6:45 – The Chair called the meeting to order. Agenda adjustments: Introduction of board members was postponed until the guests arrived. Non-board member announcements and comments: None.

2. 6:55 - 7:15 - Brief reports from Chair, Treasurer, Secretary, and NLC Rep.

Chair report

Tom made a report that included information about the RG article regarding the county's poverty and homelessness board proposing housing on fairgrounds property; invitation to events center manager Corey Buller to present at the February 2017 general meeting; and a promise he got from the City to correct the 13th Ave neighborhood boundary discrepancy to comply with the charter; and a Measure 49 claim made on property outside the JWN.

Treasurer report

Sue reported a total of \$1,020.36 in the OCCU account; and informed the board that our new City balance is \$3,975.75 as of Nov 1, 2016 (including money reapportioned among from unspent funds of the various neighborhoods) and the spending deadline. Board members suggested ways to spend some of the money.

Secretary report

Ilona asked to set over review and approval of November general and board meeting minutes to the next meeting to allow time to get the November sign in sheet to complete general meeting minutes for simultaneous approval.

NLC Report

Sue attended the NLC meeting and included information about the city account balance, reapportionment of unrealized spending and spending deadline in her Secretary report.

3. 7:15-7:25 - Committee reports:

Neighborhood Matching Grant

Tamara made her report indicating the grant application is going well. She announced the formation of a Friends of JWN Dogpark as a possible topic for next year's grant for Jefferson park.

Outreach

Tom gave a Newsletter update indicating that newsletter submissions were in on time.

Events

No events committee report.

4. 7:25 -7:40 – Consideration of Motions for approval of conduct policy, intern job description, creation of former-JWN Chairpersons Advisory Committee and CMP Oversight committee, name change for NMG Committee (all previously deliberated)

Tom read the intern position description and moved to approve the board intern position description as read. After brief discussion Tom amended his motion to include the position term and to provide for appointment by the Board as follows:

Moved: “A JWN Executive Board Intern shall be appointed by the Board for a term of one year, and shall function as a non-voting board member. Specifically, the intern shall endeavor to regularly attend executive board meetings, and shall participate in discussions and deliberations at the board's discretion, but shall not formally vote on any matter. Attendance at general membership meetings and participation on committees shall be optional, but encouraged.”

The motion was seconded and was passed 7-0.

Dave made a motion to adopt the JWN Conduct Policy as follows:

Moved: “The following JWN Conduct Policy is hereby adopted and shall be read at the beginning of each JWN General Meeting:

‘Welcome to the Jefferson Westside Neighbors monthly general meeting. We would like to thank our program guests for joining our members tonight. Before we get started, we want to review the JWN meeting conduct policy.

This meeting is intended to be a place for the respectful and civil exchange of ideas and information. We ask all members, guests, and invited speakers to honor this ethic by keeping questions and comments civil, concise, and without commentary of a personal nature.

We thank you in advance for your assistance in making this meeting a positive experience for all.”

The motion was seconded and was passed 7-0.

In follow-up to discussions regarding the desirability of creating two new committees Tom made the following motions:

Moved: An Advisory Chairperson Advisory Committee comprising former JWN Executive Board Chairs shall be formed.”

The motion was seconded and was passed 7-0.

Tom made a motion to form a new committee to be named the Charnel Mulligan Park Oversight Committee.

Moved: “A Charnel Mulligan Park Oversight Committee (CMPOC) shall be created, with mission and goals to be developed by and returned to the board for approval.”

The motion was seconded and was passed 7-0.

Formation of a Neighborhood Matching Grant Committee was tabled for future discussion.

5. 7:40-8:20 – Council seat transition: Discussion with guests George Brown and Emily Semple

Board members and guests made their introductions. The Board discussed current and upcoming neighborhood issues with our out-going and in-coming Ward 1 city councilors.

6. 8:20-8:25 - JWN surplus funds account: Clarify purpose and future intent

The board discussed the pros and cons of maintaining its surplus funds account and decided to maintain the account for now.

7. 8:25-8:35 – Review of JWN committees: Activate, rejuvenate, or eliminate?

The board decided to conduct a review of its committees via on line discussion and place this topic on a future exec board meeting agenda for decisions.

8. 8:35-8:45 – Nominating Committee: Procedure and timeline

The Board reviewed procedures for formation of a nominating committee and directed a public announcement of the nominating committee in this month's e-news. The board slate will be announced at the March general meeting; elections will be held at the April general meeting. Notice to additional candidates and the slate, and notice of general meeting for elections will be published in the newsletter each month going forward.

9. The chair adjourned the meeting at 8:47 pm.